

**Westwood Common Homeowners Association
Request for Modification Approval**

Name: _____ Phone: _____

Address: _____ Unit #: _____

Nature of Modification:

Describe in detail using additional sheets and/or sketches as needed: _____

Modification Will Affect The Following:

Check all items that are applicable.

- | | | | |
|-------------------------|--------------------------|--------------------------|--------------------------|
| Exterior Appearance | <input type="checkbox"/> | Structural Parts of Unit | <input type="checkbox"/> |
| Limited Common Elements | <input type="checkbox"/> | General Common Elements | <input type="checkbox"/> |
| Landscaping | <input type="checkbox"/> | Other _____ | <input type="checkbox"/> |

If Approved, Modification Will Start On: _____ Anticipated Completion Date: _____

Contractor Name: _____ Phone: _____

Contractor Address: _____

The co-owner must obtain all appropriate permits and arrange any necessary inspections by local government's building and/or other appropriate officials or departments. If the work involves excavation, the co-owner must arrange to have underground utilities identified by "Miss Dig" by making such arrangements himself/herself and irrigation system components are to be identified by the Association's contractor, to the extent that they can reasonably be located (the co-owner must contact the Association's management firm who will make such arrangements with the irrigation contractor). All such costs, as well as any and all costs to repair damages, as well as all consequential damages, shall be born by the co-owner.

No modification shall commence without prior Board approval. An inspection of the completed modification shall be conducted by the Board of Directors to ensure compliance with all appropriate Westwood Common Homeowners Association restrictions and with reasonable standards of quality and aesthetics.

All maintenance, repairs and/or replacement of modification become the responsibility of the co-owner and subsequent co-owner(s).

The Association may require the co-owner to enter into a related separate agreement that details the co-owner's current and future responsibilities in connection with an approved modification.

Co-owner Signature

Date

This Modification Request has been evaluated by the Board of Directors and is:

ACCEPTED with the following restrictions _____

REJECTED due to _____

Completed for the Board of Directors by: _____ Date _____